



Brookstone Architectural Control Committee

In accordance with Articles IV, Section 2.5, Standards, of the recorded Covenants, Conditions, and Restrictions of the Brookstone Homeowner's Association, and in order to protect each individual owner's right and values, as well as for the general benefit of the neighborhood, it is allowed that the Architectural Control Committee may publish and promulgate bulletins regarding Architectural Standards which shall be fair, reasonable, and uniformly applied, and shall carry forward the spirit of the recorded Covenants, Conditions, and Restrictions.

Subject: Mailboxes

Mailboxes must be sturdy, accessible, unobstructed and shall be constructed of a material and design approved by the Committee and the US Postal Service. US Postal Service regulations require that the bottom of the box be at a vertical height of between 3 1/2 and 4 feet from the road surface and the front of the box must be in line with the back of the curb.

Below are the only options for types of mailboxes allowed in Brookstone:

(a) Wooden Mailboxes. A standardized Brookstone wooden mailbox is available from Award Industries / Hendersonville, TN / (615) 824-4870 or (615) 824-4879. The paint of record is Sherwin Williams Whitewater (#SW2101) high gloss oil-base paint.

This mailbox design is being phased out. As these wooden mailboxes require replacement, homeowner must choose a mailbox as described below.

(b) Brick Mailboxes. (Approved by the Homeowner Association vote, December 1999)
If the homeowner or builder chooses a brick mailbox, the brick and mortar must match the house. The minimum overall size of the mailbox structure, as viewed from the street, must be at least 24" wide, 24" deep, and 54" high (measured from street level). The maximum overall size of the brick mailbox structure must not exceed 32" in width, 32" in depth, or 60" in height. A suitable monolithic concrete footer must be formed and poured in place to permanently support the brick structure.

(1) Brick mailbox structure must incorporate a metal mailbox insert of black colored or black painted metal with an arched top and black metal door. The mailbox insert should be a small size (nominal 7" wide, 9" high, and 19" deep) or medium size (nominal 8" wide, 11" high, and 21" deep). The metal mailbox insert should not stick out more than 2" from the front of the brick. The metal insert must be fully covered by brick and not be sitting on top of the brick structure.

(2) Metal house numbers must be fastened to the two sides of the brick mailbox structure in a permanent manner. The house numbers must be 2" to 4" high, a legible font, and clearly visible. The house numbers can be part of a permanently engraved or cast metal number plate, or can be mounted to a metal backing plate. An alternative to a metal number plate is a single engraved stone number plate incorporated flush into the front of the mailbox structure. The engraved stone plate must have numbers 3" to 5" high, a legible font, and be clearly visible.


(3) Decorative covers, plaques, statues, pictures, or names are not permitted. If a red flag is desired, its pivot must be firmly mounted to the brick on the right side. An optional newspaper cubbyhole may be incorporated as part of the brick mailbox structure.


(c) Wrought Iron Mailboxes. Brookstone residents may ask to erect a black wrought iron mailbox made of a standardized design to match existing street signs. This Brookstone-approved mailbox is available through Ron Sircy at (615) 889-0952. The mailbox shall have a black display plate for the address with a size of 17" long by 4 1/4" tall, to be displayed directly over the mailbox itself. The address numbers shall be displayed on both sides of the display plate, and shall fit proportionately and be easily read on the display plate. Lettering for these mailboxes is available through Design-A-Sign in Old Hickory, TN at (615) 847-4257.


All mailboxes must adhere to the spirit and intent of this Bulletin.

Any of the Architectural Control Committee as signed below can be contacted for clarification.

The Architectural Control Committee has the final decision on any and all matters concerning this issue.


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